

POLICY 7 - WORKPLACE HEALTH & SAFETY

U3A Croydon is committed to providing, as far as practicable, a safe and healthy workplace for all members, tutors, visitors, contractors and volunteers (workers).

In order to achieve this all workers are encouraged to assist through personal commitment and involvement in all areas relating to health and safety.

U3A Croydon workers and the organisation will facilitate this by:

- Actively participating in all health and safety programs,
- Consulting so far as is reasonably practicable, whenever there are changes to the workplace that may affect the health and safety of workers,
- Creating a culture where all workers value and accept their responsibility in achieving a safe and healthy working and living environment by working towards injury prevention,
- Jointly formulating and implementing safety standards, policies and procedures,
- Designing and maintaining better and safer systems of work,
- Working together to identify and eliminate all hazards at the source,
- Applying the hierarchy of control measures to control risks and then reviewing the controls to ensure that they have adequately addressed the risk,
- Reporting all unsafe acts, procedures, conditions, plant and equipment.
- Provide the necessary information, resources, instruction, training and supervision to enable workers to perform their work in a safe manner that is without risks to health.

Details of how U3A Croydon will implement POLICY 7 - WORKPLACE HEALTH & SAFETY are explained in appendix A of this document.

AUTHORISATION:

This Workplace Health & Safety Policy V7.03 was adopted by the Committee of Management of U3A Croydon and minuted as such, on 22nd Oct 2020. This policy will be published by the Committee of Management of U3A Croydon on its website within 4 weeks of the date of this authorisation.

Version Number	Workplace Health and Safety Policy V7.01
2 August 2018	Date endorsed by Committee of Management of U3A Croydon
Amended version number	Workplace Health and Safety Policy V7.02
27 Jan 2020	Date endorsed by Committee of Management of U3A Croydon
Amended version number	Workplace Health and Safety Policy V7.03
22 Oct 2020	Date endorsed by Committee of Management of U3A Croydon