

**Minutes of the 2020 ANNUAL GENERAL MEETING
Friday 1st May 2020, 10am via Zoom technology.**

Attendance: Refer to Appendix A

1. WELCOME BY PRESIDENT

Geoff Steventon, as President, opened the meeting.

2. QUORUM

The President announced that 141 responses/votes were received via emails, postal mail or letters dropped in at the office. A 5% quorum was therefore achieved for this AGM.

3. CONFIRMATION OF MINUTES OF Wed 28th March 2019 AGM.

97% of votes received accepted the Minutes. Assuming that there were some who did not attend the 2019 AGM.

4. PRESIDENT'S REPORT

100% votes received accepted the President's report. The President's report was received.

5. 15 YEAR AND 10 YEAR SERVICE AWARDS.

Christine Hawkins announced the recipients for the Service Awards.

The 15 years awards - Shirley Delaney, Trudi Doblin and Tom Kenney.

The 10 years awards - Lola Fogarty, Pam Banfield, Jude Crute, Onre Dossena, Kay Jones, Ann Longridge, Yvonne May, Josie Parkinson and Lyn Wall.

Face-to-face presentation of the badges will be arranged when COVID restrictions are lifted.

6. RECEIVE THE FINANCIAL STATEMENTS FOR PRECEDING FINANCIAL YEAR.

The financial reports were confirmed with 141 votes. 100% accepted the Financial reports.

7. ACCEPT SPECIAL RESOLUTION

137 votes (97%) were received in favour of removing Associate membership. The motion was carried, and the Constitution will be updated to reflect the change.

8. NEW COMMITTEE

All Committee positions were declared vacant and nominations were read out. Geoff thanked the old committee and welcomed Neil Rose, Frank Brown, Merv Amos and Ray Clark for joining the committee.

Neil Rose congratulated Geoff Steventon for his term of office and wished him well. The new committee thanked Margaret Atherton and Bernie Simmonds for serving on the committee.

A new committee was elected unopposed as follows:

POSITION	NOMINEE	NOMINATED BY	SECONDED BY
President	Neil Rose	Trevor Bellinger	Margaret Atherton
Vice President	Frank Brown	Ingrid Tiltman	Annie Cutler
Secretary	Annie Cutler	Helen Amos	Christine Hawkins
Treasurer	Sue Martin	Helen Amos	Margaret Atherton
Course Coordinator	Ingrid Tiltman	Margaret Atherton	Trevor Bellinger
Course Administrator	Margaret Atherton	Trevor Bellinger	Ingrid Tiltman
Systems Administrator	Trevor Bellinger	Margaret Atherton	Ingrid Tiltman
Events Coordinator	Christine Hawkins	Ingrid Tiltman	Margaret Atherton
Office Manager	Helen Amos	Margaret Atherton	Christine Hawkins
General Committee	Ray Clark	Geoff Steventon	Louise Atchison
General Committee	Merv Amos	Geoff Steventon	Annie Cutler

CLOSE OF MEETING

The meeting finished at 10.15am

MINUTES ACCEPTED AT 2021 ANNUAL GENERAL MEETING

Signed by Secretary..... Date.....