

**Minutes of the 2021 ANNUAL GENERAL MEETING**  
**Tuesday 20<sup>th</sup> April 2021, 10am via Zoom technology.**

**ATTENDANCE & APOLOGIES:** Refer to Appendix A

**QUORUM**

The current membership stands at 931.  
63 members attended the Zoom meeting.  
More than 5% quorum was achieved for this AGM.

**1. WELCOME BY PRESIDENT**

The President, Neil Rose welcomed the members.

**2. CONFIRMATION OF MINUTES OF Friday 1<sup>st</sup> May 2020 AGM.**

Polling was conducted via Zoom.  
The Minutes of the 2020 AGM has been uploaded onto the website and members were advised to read all the documents pertaining to the AGM.  
75% of attendees accepted the Minutes of 2020 AGM and 9% abstained. The rest did not vote.  
The Minutes of 2020 AGM were confirmed.

**3. PRESIDENT'S REPORT**

The President's report has been uploaded onto the website a week before the AGM. Neil further announced that we are in negotiation with Maroondah Council regarding future accommodation. Once the Memorandum of Understanding has been signed off, members will be informed of the outcome. Neil thanked the Committee for working through COVID and Michael Sukkar for the \$2m promised in 2019.

**4. RECEIVE THE FINANCIAL STATEMENTS FOR PRECEDING FINANCIAL YEAR.**

Sue stated that it was not possible to do a comparison between 2020 and 2019 due to COVID. There were no rents in 2020. As such, a reasonable profit was transferred to 2021, topped up by a reduced subscription fee for 2021. Hopefully 2021 could end up with a cash neutral balance. Sue thanked the Committee for working together despite COVID.  
89% accepted the financial reports, 11% abstained. None voted against.  
The financial reports were confirmed and received.

**5. APPROVE ANNUAL MEMBERSHIP FEE FOR 2022**

82% voted in favour of setting the membership subscription fee for 2022 to remain as \$55. There was 1 member voting against and the rest did not vote.  
The annual membership fee for 2022 of \$55 was confirmed.

## 6. NEW COMMITTEE

All Committee positions were declared vacant and nominations received were shared on the zoom screen. The Nomination list was uploaded onto the website a week prior to AGM. It is also attached to the Minutes.

Neil thanked the previous committee and Sue Lakeland, former Volunteer Coordinator. Neil welcomed Barry Minchington for joining the General Committee of Management as Facilities Manager, Ray Cross for joining the IT subcommittee, Pam McAleese as new Volunteer Coordinator and Marg Dobson as Assistant Volunteer Coordinator.

A new committee was elected unopposed as follows:

POSITION	NOMINEE	NOMINATED BY	SECONDED BY
President	Neil Rose	Helen Amos	Annie Cutler
Vice President	Frank Brown	Annie Cutler	Sue Martin
Treasurer	Sue Martin	Neil Rose	Frank Brown
Secretary	Annie Cutler	Helen Amos	Neil Rose
Course Administrator	Merv Amos	Helen Amos	Lyn Wall
Course Coordinator	Merv Amos	Helen Amos	Lyn Wall
Events Coordinator	Christine Hawkins	Patricia Davis	Deirdre Morice
Facility Manager	Barry Minchington	Christine Hawkins	Geoff Steventon
Member Liaison Officer	Ray Clark	Sue Martin	Annie Cutler
Office Manager	Helen Amos	Merv Amos	Judith Dowling
System Administrator	Trevor Bellinger	Neil Rose	Annie Cutler
Venue Coordinator	Sue Martin	Neil Rose	Frank Brown

## 7. REVISED U3A CROYDON INC CONSTITUTION

There were 3 main Rules that were put to poll.

### **Rule 12 Annual Subscription**

Rule 12 (5) renumbered as Rule 12 (4). Rule 12 (5) to state that:

*"Annual subscription fees are not refundable after you have attended the first class or session".*

86% accepted, 11 % did not accept, 2% abstained.

### **Rule 17 Register of members**

Rule 17 (1) *"The Secretary or Person delegated by the management committee must keep and maintain a register of members".*

96% accepted, 2% did not accept, 1% abstained.

### **Rule 33 Proxies**

(1) A financial member may appoint another financial member as his or her proxy to vote and speak on his or her behalf at a general meeting other than at a disciplinary appeal meeting.

(2) The appointment of a proxy must be in writing and signed by the member making the appointment.

(3) The member appointing the proxy may give specific directions as to how the proxy is to vote on his or her behalf, otherwise the proxy may vote on behalf of the member in any matter as he or she sees fit.

(4) A form appointing a proxy sent by post or electronically must be received by the Chairperson of the meeting no later than 24 hours before the commencement of the meeting.

**8. MEMBERS QUESTIONS**

Neil was asked if Council will increase our rents on various venues.  
Neil assured members that rent negotiations are underway.

Irmtrud (Trudi) Doblin wanted to know if our building fund will go towards fitting out the new building and if members need to lobby Council for more funds. Neil replied that members will be informed nearer to that time when the building is nearing completion.

Joy Bellinger enquired how members can get involved with the IT subcommittee.  
Anyone interested to join the IT subcommittee should contact the Office and the enquiry will be passed onto the correct person to follow up.

The meeting agreed that if 2 members are sharing the same device to attend the AGM, then they are also voting in agreement together to the poll questions.

**CLOSE OF MEETING**

The AGM closed at 10.45am

**MINUTES ACCEPTED AT 2022 ANNUAL GENERAL MEETING**

Signed by Secretary..... Date.....